

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

Candidate/Tenderer 1-5 of 0

1	Officer responsible for the commission	Dorothee Hutter	Project title	Country Office, Addis Ababa			Processing number:					
2	Commercial assessor	Tsegaye Hailesilassie and Sandra Brüning	Service tendered:	Framework graphic			Transaction number:					
3	Technical assessor											
4												
5			Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5					
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment											
8	Mandatory grounds for exclusion as per section 123 GWB											
9	Optional grounds for exclusion as per section 124 para. 1 GWB											
10	Optional grounds for exclusion as per section 124 para. 2 GWB											
11	Optional grounds for exclusion as per section 22 LkSG											
12	Information: Evidence of commercial register entry											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	30000	EUR								
15	Average number of employees and managers for the past three calendar years	At least:	5	persons								
16	Result											
17												
18	II. Technical eligibility assessment											
19	The technical assessment is only based on reference projects with a minimum commission value of:	200	EUR									
20	At least	10	reference projects in the technical field	graphic design								
21	and at least	6	reference projects in Eastern Africa	in the last 3 years.								
22	Result											
23												
24	Overall result, commercial and technical											
25												
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Critereon	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30												
31	1. Technical experience											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33	designing logo	20										
34	designing brochure, factsheets, banner	20										
35												
36												
37												
38	Total 1.	40										
39	2. Regional experience											
40	Regional experience in Eastern Africa	10										
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)	50										
43	Overall total	100										
44	Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU